PHILADELPHIA FREEDOM VALLEY YMCA

JOB DESCRIPTION

JOB TITLE: Aquatic Supervisor
JOB CODE: 2110P/2140F
LEVEL: 7
FLSA STATUS: Non Exempt
SUPERVISOR: Aquatic Director
DATE: 

LOCATION: 

POSITION PURPOSE
Under the supervision of the Aquatic Director/Advanced Aquatic Director, the Aquatic Supervisor is expected to supervise assigned pool and ensure a safe, clean and enjoyable aquatic environment for YMCA members and participants; hire, train, schedule and supervise lifeguard staff; ensure that the aquatic environment is safe and healthy and that maintenance (filters, water quality) is maintained; promote and implement aquatics programs; ensure that aquatics programs and services are delivered in accordance with all YMCA Aquatic Safety Standards; serve as a role model and team leader for lifeguards by demonstrating exemplary job skills and behavior.

ESSENTIAL FUNCTIONS

- Monitor all programs and staff in the pool assigned. Ensure program quality and monitor staff performance and member service. Develop relationships with members and obtain regular feedback on programs. Recommend program enhancements to ensure that member needs are being met.
- Supervise staff and ensure appropriate staffing of pool. Coordinate breaks and rotate staff.
- Assist in the delivery of aquatics programs and instructions.
- Ensure safety and prevent injuries by supervising pool area. Ensure no distraction or interference with the ability to hear or see signs of distress.
- Ensure that pool staffing is within YMCA standards before leaving the area or performing maintenance items. Ensure security upon arrival and departure.
- Perform pool maintenance duties in accordance with OSHA Hazardous Materials Precautions. Perform water quality testing.
- Administer first aid to victims using OSHA Bloodborne Pathogens Universal Precautions. Provide immediate care to sustain life until Emergency Medical Service arrives.
- Maintain current certifications. Maintain physical fitness. Perform endurance swims, rescue procedures upon request.
- Participate as a part of the aquatics staff team in providing a safe and enjoyable environment. Respect others by arriving on time and in accordance with schedule.
- Attend staff meetings and trainings as required.
- Provide excellent service to members and participants. Communicate all pool rules and ensure that you are accessible and identifiable.
- Maintain pool logs, incident/accident reports, locker room checks and other documents as required.
- May be required to pursue POOL Operator or CPO certification and backwash pool filtration system and monitor pool chemicals
- Ensure safety and cleanliness in pool area.
- Maintain pool logs, incident/accident reports, locker room checks and other documents as required.
- Perform other related duties as required.
OTHER DUTIES AND RESPONSIBILITIES
- All Philadelphia Freedom Valley YMCA Staff is responsible for the following:
  - Maintaining a clean, well-groomed appearance while on duty and keeping in compliance with the Association and Department Dress Code Policy
  - A continued commitment to member satisfaction by ensuring excellent Member Experience
  - Maintaining the safety of all members and staff by identifying and correcting risk situations, writing incident reports, etc.
  - Ensuring the overall cleanliness of the facility
  - A commitment to Diversity and Inclusion
  - Keeping the children in the care of the PFVY and participating in programming within the branches safe from harm and reporting signs and suspicions of abuse when necessary to the requisite state agency

ENVIRONMENTAL CONDITIONS
Ability to express or exchange ideas by means of spoken word to impart oral information and to convey detailed, spoken instructions to staff, members, and volunteers accurately, quickly, and loudly; ability to perceive the nature of sounds by ear; running quickly on land then safely entering the water; advanced swimming ability; surface diving and swimming underwater to a specific depth; recovering a casualty from deep water to the surface; towing a casualty to a point of exit from the water; lifting, carrying or/or dragging a victim to a point of safety; Ability to sprint on land; ability to lift and carry over 100lbs under water; ability to pull and drag large objects; ability to sit or stand for long periods of time; ability to tread water for long periods of time; ability to clearly see at 20 inches or less and 20 feet or more; ability to judge distances and spatial relationships so as to see objects where and as they actually are

PHYSICAL REQUIREMENTS
Wet and/or humid, high levels of noise, exposure to weather during summer months, exposure to toxic or caustic chemicals

REQUIREMENTS
- 21 years of age with High School degree or equivalent. Current YMCA or ARC Lifeguard, CPR/AED for Professional Rescuer and ARC First Aid certifications with 2 years of related experience.
- Ability to use water quality test kit.
- Exhibit strong leadership skills; possess a passion for member service, building and maintaining a culture of member service excellence
- Acquire and maintain the following certifications:
  - CPR Pro/AED/O2 (valid 1 year)
  - First Aid (valid 1 year)
  - Requisite Redwoods Online Trainings (valid 2 years unless otherwise noted)

OTHER
At the YMCA we value the following attributes in personal character and behavior and believe that they are essential to attaining our mission:

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Description</th>
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<tbody>
<tr>
<td>CARING</td>
<td>Showing a sincere concern for others.</td>
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<tr>
<td>HONESTY</td>
<td>Be truthful in what you say and do.</td>
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<tr>
<td>RESPECT</td>
<td>Follow the Golden Rule.</td>
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<tr>
<td>RESPONSIBILITY</td>
<td>Be accountable for your promises and actions.</td>
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The Philadelphia Freedom Valley YMCA is an equal opportunity employer. The Y considers all applicants for employment without regard to race, color, religion, sex, national origin, age, physical or mental disability, or status as a Vietnam-era or special disabled veteran or other protected classification and in accordance with applicable laws.
OUR MISSION
To translate the principles of the YMCA’s Christian heritage into programs that nurture children, strengthen families, build strong communities and develop healthy minds, bodies and spirits for all.

Employee Name: ________________

Signature: ________________ Date: ____________

Supervisor: ________________