GREATER PHILADELPHIA YMCA
CAREER OPPORTUNITY

**POSITION:** Program Director, Dragonfly and Specialty Camp

**LOCATION:** Camp Speers in the Poconos

**SUPERVISOR:** Executive Director

**STATUS:** Full Time – Exempt

**About the Greater Philadelphia YMCA:**

Every team member at the Greater Philadelphia YMCA is guided by our principle of Connecting People To Healthier Lives. That connection with members and to each other is seen and felt across every department. As part of our team, you will have the opportunity to make a profound difference in a cause-driven organization, where social responsibility permeates the culture. As one of the largest YMCAs in the country, serving over 240,000 members and participants in 6 counties with 4,700 employees, we have the size and scope to make real and positive change in the communities we serve.

**Position Purpose:**

Under the general supervision of the Executive Director, the Program Director, the Dragonfly Forest and Specialty Camp Director manages the day to day operations of Dragonfly Forest, specialty and other partnering organizations’ camp programs.

**What you’ll do:**

- Hires, trains and manages associated staff and volunteers; Engages and cultivates key internal and external relationships/partnerships, and creates and implements sustainable improvement plans.
- Manages the departmental budgets in accordance with the Association goals and priorities, and ensures that all programs are managed to exceed compliance and risk management expectations.
- Schedules and coordinates all classes/activity sessions, evening program and special events; ensures appropriate staff assignments and support.
- Lead the planning and development of Dragonfly Forest programs and acts as a key leadership team member in our Summer Camp Programs.
- Supervises and evaluates the performance of their program staff and volunteers.
- Liaison between parent/clients and camp regarding any concerns, suggestions, comments.
- Develop and maintain community and organizational collaborations and partnership to advance the mission and programs assigned.
- Work with medical partners to meet the needs of medically fragile participants.
- Develops and markets all associated programs and assists in developing and implementing a marketing program for recruiting new participants, staff and partners.

**What you need to succeed:**

- Associates Degree (Bachelor’s Degree preferred) in Recreation, Child/Adolescent Development, Outdoor Education/Leadership, Elementary or Secondary Education, or a related field and 1-3 years of experience working in a Camp or Recreational Environment.
- 1-3 years of experience working with youth and adults with a variety of needs and abilities.
- Desire and ability to work with people of all ages.
- Thorough understanding and appreciation of child and adolescent development and ability to design and implement programs, policies and protocols to support that development.
- Ability to communicate and work with individuals or groups participating in environmental education and proven necessary instruction to campers, parents and staff.
- Ability to operate motor vehicles and meet the safe driving requirements of the association.

Some benefits and perks of working at the Y:

Flexible work schedule, a free family membership, discounted programming, participation in the Y Retirement Fund, health and wellness benefits, and opportunities for continuing education and professional training and development.

How to apply:

Send your resume and cover letter to kelly.daly@philaymca.org.