



## PHILADELPHIA FREEDOM VALLEY YMCA CAREER OPPORTUNITY

<b>POSITION:</b>	SACC/Camp Director	<b>LOCATION:</b>	Pottstown Area YMCA, Pottstown, Pa
<b>PAY RANGE:</b>	\$14.56-\$18.64/hr	<b>STATUS: FT</b>	Non-Exempt
<b>POSTING START:</b>	November 2, 2017	<b>POSTING END:</b>	November 30, 2017

Imagine going to work knowing that what you do each day positively influences the lives of individuals and families in your community.

Throughout the Delaware Valley, the Philadelphia Freedom Valley YMCA employs more than 5,000 individuals in full time, part time and seasonal positions. Anchored in 20 locations, the Philadelphia Freedom Valley YMCA has the long-standing relationships and physical presence to deliver lasting personal and social change and gives staff the opportunity and flexibility to pursue their careers.

### **What you'll do:**

- Develop and deliver high quality SACC and Camp programs that meet the needs of the community. Ensure quality program delivery and effective use of resources including staff, volunteers and equipment within established budget.
- Awareness and knowledge of DPW regulatory standards regarding licensing, staff/child ratios and program delivery.
- Awareness and knowledge of YMCA Camp programs, procedures and policies.
- Manage daily operations of the site, school-age classrooms, including the gym, drop off areas, outdoor facilities, buses, aquatic facilities and office.
- Coordinate and administer all aspects of program registration, promotion, open houses, and communications. Assure communication and information is clear for all participants.
- Be responsible for documentation to include daily and weekly rosters, status of registration, weekly statistics, parent newsletters, all third party payments for school-age child care and camp.
- Responsible for hiring, training, providing feedback and disciplinary action to all school-age/camp staff. Plan and conduct appropriate school-age staff training in keeping with DPW requirements, proper credentials.

### **What you need to succeed:**

- Bachelor Degree in Education, Recreation or related field with 3 years of working with youth and 3 yrs. of camp experience.
- Experience in staff supervision, committees and in providing leadership to groups.
- Proven success in developing and managing camp programs.

### **Some benefits and perks of working at the Y:**

Flexible work schedule, a free family membership, discounted programming, participation in the Y Retirement Fund, health and wellness benefits, and opportunities for continuing education and professional training and development.

### **How to apply:**

Send your resume and cover letter to [Scusworth@philaymca.org](mailto:Scusworth@philaymca.org).