



## PHILADELPHIA FREEDOM VALLEY YMCA CAREER OPPORTUNITY

<b>POSITION:</b>	Assistant Group Supervisor	<b>LOCATION:</b>	Rocky Run
<b>PAY RANGE:</b>	\$9 – 11.50/an hour	<b>STATUS:</b>	PT Non-Exempt
<b>POSTING START:</b>	August 1, 2017	<b>POSTING END:</b>	August 15, 2017

Imagine going to work knowing that what you do each day positively influences the lives of individuals and families in your community.

Throughout the Delaware Valley, the Philadelphia Freedom Valley YMCA employs more than 5,000 individuals in full time, part time and seasonal positions. Anchored in 20 locations, the Philadelphia Freedom Valley YMCA has the long-standing relationships and physical presence to deliver lasting personal and social change and gives staff the opportunity and flexibility to pursue their careers.

The Rocky Run YMCA is looking for a dedicated individual to serve and their Assistant Group Supervisor.

- Implement curriculum for classroom and ensure child centered and developmental learning within DPW/Keystone Stars/YMCA and NAEYC guidelines for age/developmentally appropriate practices. Attend Team Teaching meetings.
- Supervise children and ensure safety and adherence to policies and procedures of the YMCA/DPW/ and NAEYC. Ensure NAEYC guidelines for age appropriate interactions are followed at all times with the children. Accurately maintain attendance of the children. Adhere to small group ratios/set ups as described in the NAEYC guidelines for small group interaction.
- Ensure effective and timely communication with parents. Ensure lead teacher's information reaches parents as instructed. Ensure program meets individual child/parent needs. Maintain confidentiality at all times. Adhere to the NAEYC guidelines for proper verbal interaction with parents.
- Maintain direct, quality and control of classroom that is consistent with the YMCA and NAEYC guidelines for childcare in a non-physical redirection oriented environment that builds a child's self esteem. Maintain the NAEYC guidelines for redirection as a form of discipline, and for verbal interaction at all times. Maintain sensitivity and patience with the children.
- Advise director of any concerns regarding facilities, space, staffing and child/staff ratios. Ensure compliance with DPW/YMCA and NAEYC guidelines.

### **What you need to succeed:**

- Associate's degree in ECE (meet requirements for NAEYC and Keystone Stars) 1-3 years experience with children.
- Meet NAEYC requirements: Above plus ongoing training in the area of early childhood education.
- Ongoing Trainings: depending on Keystone stars designation, fulfill required number of hours for ongoing trainings as deemed necessary. Each star designation has different number of required hours. (This is in ECE, aside from those listed below in Health and Safety).
- Exhibit strong leadership skills; possess a passion for member service, building and maintaining a culture of member service excellence
- Acquire and maintain the following certifications:
  - CPR Pro/AED/O2 (valid 2 years unless otherwise noted)
  - First Aid (valid 2 years unless otherwise noted)

### **Some benefits and perks of working at the Y:**

Flexible work schedule, a free family membership, discounted programming, participation in the Y Retirement Fund, health and wellness benefits, and opportunities for continuing education and professional training and development.

**How to apply:** Send your resume and cover letter to [cwalters@philaymca.org](mailto:cwalters@philaymca.org)